



# Enrollment Application

**Senior Blue HMO**

**Freedom HMO**

**Forever Blue PPO**

**Freedom PPO**

## Northeastern New York

Apply with this form, online or by phone. If you have any questions, we're here to help!

**[medicare.highmark.com](https://www.medicare.highmark.com)**

1-866-456-1697  
(TTY 711)

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**October 1 – March 31**

**8 a.m. to 8 p.m., 7 days a week**

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**April 1 – September 30**

**8 a.m. to 8 p.m., Monday – Friday**

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Highmark Western and Northeastern New York Inc. d/b/a Highmark Blue Shield is an independent licensee of the Blue Cross Blue Shield Association.

All references to "Highmark" in this document are references to the Highmark company that is providing the member's health benefits or health benefit administration and/or to one or more of its affiliated Blue companies.

Highmark Blue Shield is a Medicare Advantage HMO, PPO, and/or Part D plan with a Medicare contract. Enrollment in these plans depends on contract renewal.

# MODEL INDIVIDUAL ENROLLMENT REQUEST FORM TO ENROLL IN A MEDICARE ADVANTAGE PLAN (PART C)

## Who can use this form?

People with Medicare who want to join a Medicare Advantage Plan

## To join a plan, you must:

- Be a United States citizen or be lawfully present in the U.S.
- Live in the plan's service area

**Important:** To join a Medicare Advantage Plan, you must also have both:

- Medicare Part A (Hospital Insurance)
- Medicare Part B (Medical Insurance)

## When do I use this form?

You can join a plan:

- Between October 15 and December 7 each year (for coverage starting January 1)
- Within 3 months of first getting Medicare
- In certain situations where you're allowed to join or switch plans

Visit **Medicare.gov** to learn more about when you can sign up for a plan.

## What do I need to complete this form?

- Your Medicare Number (the number on your red, white, and blue Medicare card)
- Your permanent address and phone number

**Note:** You must complete all items in Section 1. The items in Section 2 are optional – you can't be denied coverage because you don't fill them out.

## Reminders:

- If you want to join a plan during fall open enrollment (October 15 – December 7), the plan must get your completed form by December 7.
- Your plan will send you a bill for the plan's premium. You can choose to sign up to have your premium payments deducted from your bank account or your monthly Social Security (or Railroad Retirement Board) benefit.

## What happens next?

Fill out this form online at [medicare.highmark.com](https://www.medicare.highmark.com) or mail your completed and signed form to:

### Highmark Blue Cross Blue Shield

P.O. Box 15112  
Albany, NY 12212-9806

Once we process your request to join, we'll contact you.

## How do I get help with this form?

Call Highmark at 1-866-456-1697. TTY users can call 711.

Or, call Medicare at 1-800-MEDICARE (1-800-633-4227). TTY users can call 1-877-486-2048.

**En español:** Llame a Highmark al 1-866-456-1697 (los usuarios de TTY pueden llamar 711) o a Medicare gratis al 1-800-633-4227 y oprima el 2 para asistencia en español y un representante estará disponible para asistirle.

## Individuals experiencing homelessness:

- If you want to join a plan but have no permanent residence, a Post Office Box, an address of a shelter or clinic, or the address where you receive mail (e.g., social security checks) may be considered your permanent residence address.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1378. The time required to complete this information is estimated to average 20 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

**IMPORTANT** Do not send this form or any items with your personal information (such as claims, payments, medical records, etc.) to the PRA Reports Clearance Office. Any items we get that are not about how to improve this form or its collection burden (outlined in OMB 0938-1378) will be destroyed. It will not be kept, reviewed, or forwarded to the plan. See "What happens next?" on this page to send your completed form to the plan.

# Section 1 — All fields on this page are required unless marked optional

Please check which plan you want to enroll in:

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Senior Blue 652 (HMO)</b><br>\$ 122 premium per month  | <input type="checkbox"/> <b>Freedom Nation (PPO)</b><br>\$ 0 premium per month |
| <input type="checkbox"/> <b>Freedom Plus (HMO)</b><br>\$ 53 premium per month      | <input type="checkbox"/> <b>Freedom Basic (PPO)</b><br>\$ 0 premium per month  |
| <input type="checkbox"/> <b>Freedom Value (HMO)</b><br>\$ 0 premium per month      | <input type="checkbox"/> <b>Freedom Valor (PPO)</b><br>\$ 0 premium per month  |
| <input type="checkbox"/> <b>Forever Blue 770 (PPO)</b><br>\$ 206 premium per month |  |

First Name Last Name Middle Initial (optional)

Birth Date

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
M	M	D	D	Y	Y	Y	Y

Sex

<input type="checkbox"/>	M	<input type="checkbox"/>	F
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Phone Number

Permanent Residence Street Address (Don't enter a PO Box):

City County State ZIP Code

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Mailing address, if different from your permanent address (PO Box allowed):

Street Address

City State ZIP Code

<input type="text"/>	<input type="text"/>	<input type="text"/>
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## Your Medicare information

Medicare Number

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## Answer these important questions

Will you have other prescription drug coverage (like VA, TRICARE) in addition to Highmark?

Yes  No

Name of other coverage:

Member number for this coverage:

Group number for this coverage:

\_\_\_\_\_

## Section 2 – All fields on this page are optional

Answering these questions is your choice. You can't be denied coverage because you don't fill them out.

Are you Hispanic, Latino/a, or Spanish origin? Select all that apply.

- No, not of Hispanic, Latino/a, or Spanish origin       Yes, Mexican, Mexican American, Chicano/a  
 Yes, Puerto Rican       Yes, Cuban  
 Yes, another Hispanic, Latino/a or Spanish origin  
 **I choose not to answer.**

What's your race? Select all that apply.

- American Indian or Alaska Native       Asian Indian       Black or African American  
 Chinese       Filipino       Guamanian or Chamorro  
 Japanese       Korean       Native Hawaiian  
 Other Asian       Other Pacific Islander       Samoan  
 Vietnamese       White  
 **I choose not to answer**

Please check one of the boxes below if you want us to contact you about receiving information in a language other than English or an accessible format:

- I would like to receive my materials in a language other than English  
 I would like to receive my materials in an accessible format (Braille, Large Print, etc.)

Please contact Highmark at 1-866-456-1697 if you need information in an accessible format or language other than English. TTY users should call 711. Our office hours are:

October 1 – March 31	8 a.m. to 8 p.m., 7 days a week
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Do you work?  Yes  No

Does your spouse work?  Yes  No

Are you enrolled in your State Medicaid program?  Yes  No

If yes, please provide Medicaid number:

List your primary care physician (PCP), clinic, or health center:

Address of primary care physician (PCP), clinic, or health center:

I am a current patient of this provider.

Please provide your e-mail if you'd like communications related to health education, reminders, and other information (Optional).

E-mail:

These emails may include sensitive health information specific to your needs. If you opt in to receive emails, there is a chance that emails sent to you could be monitored, intercepted, read, and/or changed by an unauthorized third party before reaching your email inbox, and that it is possible that information intended for you could go to the wrong person or that your electronic accounts could be hacked. By opting in, you understand and accept these risks.

# PRIVACY ACT STATEMENT

The Centers for Medicare & Medicaid Services (CMS) collects information from Medicare plans to track beneficiary enrollment in Medicare Advantage (MA) Plans, improve care, and for the payment of Medicare benefits. Section 1851 of the Social Security Act and 42 CFR §§ 422.50 and 422.60 authorize the collection of this information. CMS may use, disclose and exchange enrollment data from Medicare beneficiaries as specified in the System of Records Notice (SORN) "Medicare Advantage Prescription Drug (MARx)," System No. 09-70-0588. Your response to this form is voluntary. However, failure to respond may affect enrollment in the plan.

## Attestation of Eligibility for an Enrollment Period

Typically, you may enroll in a Medicare Advantage plan only during the annual enrollment period from October 15 through December 7 of each year. There are exceptions that may allow you to enroll in a Medicare Advantage plan outside of this period.

Please read the following statements carefully and check the box if the statement applies to you. By checking any of the following boxes you are certifying that, to the best of your knowledge, you are eligible for an Enrollment Period. If we later determine that this information is incorrect, you may be disenrolled.

### New to Medicare or a Change To Your Coverage

- I am making my annual enrollment period election (October 15 - December 7).
- I am new to Medicare.
- I recently involuntarily lost my creditable prescription coverage ("creditable" means coverage as good as Medicare's). I lost my drug coverage on \_\_\_\_\_ (insert date).
- I am leaving or have left employer or union coverage on \_\_\_\_\_ (insert date).
- My plan is ending its contract with Medicare, or Medicare is ending its contract with my plan.

### Recent Change in Residence

- I recently moved or plan to move outside of the service area for my current plan, or I recently moved or plan to move and this plan is a new option for me \_\_\_\_\_ (insert move date).
- I recently returned to the U.S. after living permanently outside of the U.S. I returned to the U.S. on \_\_\_\_\_ (insert date).
- I am moving into, live in, or recently moved out of a Long-Term Care facility (for example, a nursing home). I moved/ will move into/ out of the facility on \_\_\_\_\_ (insert date).
- I recently obtained lawful presence status in the U.S. I got this status on \_\_\_\_\_ (insert date).
- I recently was released from incarceration. I was released on \_\_\_\_\_ (insert date).

### Change in Income or Special Needs/Plan Qualifications

- I have both Medicare and Medicaid (or my state helps pay for my Medicare premiums) or I get Extra Help paying for my Medicare prescription drug coverage, but I haven't had a change.
- I recently had a change in my Extra Help paying for Medicare prescription drug coverage (newly got Extra Help, had a change in the level of Extra Help, or lost Extra Help) on \_\_\_\_\_ (insert date).

- I belong to a pharmacy assistance program provided by my state.
- I recently left a PACE plan (Program of All-Inclusive Care for the Elderly) on \_\_\_\_\_ (insert date).
- I was enrolled in a Special Needs Plan (SNP), but I have lost the special needs qualification required to be in that plan. I was disenrolled from the SNP on \_\_\_\_\_ (insert date).
- I am enrolled in a Medicare Advantage plan and want to make a change during the Medicare Advantage Open Enrollment Period (MA OEP).
- I was enrolled in a plan by Medicare (or my state), and I want to choose a different plan. My enrollment in that plan started on \_\_\_\_\_ (insert date).
- I recently had a change in my Medicaid (newly got Medicaid, had a change in level of Medicaid assistance, lost Medicaid) on \_\_\_\_\_ (insert date).

### Other Reason

- I am in a plan that is identified as a consistent poor performer.
- I was affected by an emergency or major disaster as declared by the Federal Emergency Management Agency (FEMA) or by a Federal, state, or local government entity. One of the other statements here applied to me, but I was unable to make my enrollment request because of the disaster.
- I am enrolling in a 5-Star Medicare plan.
- None of the above apply.

## Paying Your Plan Premium

You can pay your monthly plan premium (including any late enrollment penalty that you currently have or may owe) by mail or Electronic Funds Transfer (EFT) each month, quarterly, biannually, or annually. **You can also choose to pay your premium by having it automatically taken out of your Social Security or Railroad Retirement Board (RRB) benefit each month.**

### Please select your premium payment option:

Information about EFT and eBill will be included with your first bill.

I would like to receive a bill:

- Monthly  Quarterly  Semi-Annually
- Annually

- Automatic deduction from your monthly Social Security or Railroad Retirement Board (RRB) benefit check. I get monthly benefits from:

- Social Security
- RRB

(The deduction may take two or more months to begin after approval. In most cases, if approved, the first deduction from your benefit check will include all premiums due from your enrollment effective date up to the point withholding begins. If not approved, we will send you a paper bill for your monthly premiums.)

### **If you have to pay a Part D-Income Related Monthly Adjustment Amount (Part D-IRMAA), you must pay this extra amount in addition to your plan premium.**

The amount is usually taken out of your Social Security benefit, or you may get a bill from Medicare (or the RRB). DON'T pay Highmark the Part D-IRMAA.

## IMPORTANT: Read and Sign Below:

- I must keep both Hospital (Part A) and Medical (Part B) to stay in this Highmark Medicare Advantage plan.
- By joining this Medicare Advantage Plan, I acknowledge that Highmark will share my information with Medicare, who may use it to track my enrollment, to make payments, and for other purposes allowed by Federal law that authorize the collection of this information (see Privacy Act Statement above).
- I understand that I can be enrolled in only one Medicare Advantage plan at a time – and that enrollment in this Highmark plan will automatically end my enrollment in another Medicare Advantage plan (exceptions apply for MA PFFS, MA MSA plans).
- Your response to this form is voluntary. However, failure to respond may affect enrollment in the plan.
- The information on this enrollment form is correct to the best of my knowledge. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.
- I understand that when my Highmark coverage begins, I must get all of my medical and prescription drug benefits from Highmark. Benefits and services provided by Highmark and contained in my Highmark “Evidence of Coverage” document (also known as a member contract or subscriber agreement) will be covered. Neither Medicare nor Highmark will pay for benefits or services that are not covered.
- I understand that my signature (or the signature of the person legally authorized to act on my behalf) on this application means that I have read and understand the contents of this application. If signed by an authorized representative (as described above), this signature certifies that:
  1. This person is authorized under State law to complete this enrollment, and
  2. Documentation of this authority is available upon request by Medicare.

**Signature**

**Today's Date**

If you are the authorized representative, you must sign above and provide the following information:

**Name**

**Address**

**Phone Number**

**Relationship to Enrollee**

**Office Use Only**

Name of Staff Member/Agent/Broker (if assisted in enrollment): \_\_\_\_\_

Plan ID # \_\_\_\_\_

Effective Date of Coverage: \_\_\_\_\_

ICEP/IEP: \_\_\_\_\_ AEP: \_\_\_\_\_ SEP (type): \_\_\_\_\_ Not Eligible \_\_\_\_\_

Broker/Agent Name : \_\_\_\_\_ ID # \_\_\_\_\_

Agency \_\_\_\_\_

# Notice of Nondiscrimination

The plan complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. The plan does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

The plan provides:

- Free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats, other)
- Free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, please call the customer service number on the back of your member ID card or contact the Civil Rights Coordinator.

If you believe that the plan has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with: Civil Rights Coordinator, PO Box 22492, Pittsburgh, PA 15222, Phone: 1-866-286-8295 (TTY 711), Fax: 1-412-544-2475, email: [CivilRightsCoordinator@highmarkhealth.org](mailto:CivilRightsCoordinator@highmarkhealth.org)

You can file a grievance in person or by mail, fax, or email. You can also file a civil rights complaint with the US Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf> or by mail or phone at US Department of Health and Human Services, 200 Independence Avenue SW, Room 509F, HHH Building, Washington, DC 20201, 1-800-368-1019, 1-800-537-7697 (TDD).

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>

**For assistance in English, call the customer service number listed on your member ID card.**

Para obtener asistencia en español, llame al servicio de atención al cliente al número que aparece en su tarjeta de identificación.

請撥打您 ID 卡上的客服號碼以尋求中文協助。

Обратитесь по номеру телефона обслуживания клиентов, указанному на Вашей идентификационной карточке, для помощи на русском языке.

פאר הילף אין אידיש, רופט די קאסטומער סערוויס אויפן נומער וואס שטייט אויף אייער ID קארטל.

বাংলায় সহায়তার জন্য, আপনার আইডি কার্ডে তালিকাভুক্ত নম্বরে ক্রেতা পরিষেবায় ফোন করুন।

한국어로 도움을 받고 싶으시면 ID 카드에 있는 고객 서비스 전화번호로 문의해 주십시오.

Aby uzyskać pomoc w języku polskim, należy zadzwonić do działu obsługi klienta pod numer podany na identyfikatorze.

اردو میں مدد کے لیے، کسٹمر سروس آپ کے شناختی کارڈ پر درج کردہ نمبر پر کال کریں

Pour une assistance en français, composez le numéro de téléphone du service à la clientèle figurant sur votre carte d'identification.

اردو زبان میں مدد کے لیے، کسٹمر سروس کو اپنے آئی ڈی کارڈ پر درج نمبر پر کال کریں۔

Para sa tulong sa Tagalog, tumawag sa numero ng serbisyo sa customer na nasa inyong ID card.

**Για βοήθεια στα ελληνικά, καλέστε το τμήμα εξυπηρέτησης πελατών στον αριθμό που αναφέρεται στην ταυτότητά σας.**

**Për ndihmë në gjuhën shqipe, merrni në telefon shërbimin klientor në numrin e renditur në kartën tuaj të identitetit.**

Rele nimewo sèvis kliyantèl ki nan kat ID ou pou jwenn èd nan Kreyòl Ayisyen.

Per assistenza in italiano chiamate il numero del servizio clienti riportato nella vostra scheda identificativa.

Diné k'ehjí yá'áti' bee shíká adooowot nohsingo naaltsoos nihaa halne' go nidaahtinígíí bine'déé' Customer Service bibéesh bee hane' é biká'ígíí bich'j' dahodootnih.